

CALENDAR COMMITTEE MEETING MINUTES

February 5, 2016

Interactive Video Classrooms

Vernon Campus and Century City Campus

Members present: Gary Don Harkey (Co-Chair), Joe Hite (Co-Chair), Shana Drury, Karen Gragg, Melissa Elliott, Maria Servin, Christie Lehman, Anne Patterson, Sharon Dennis, Jack Williams, Joe Johnston, Mark Holcomb, Greg Fowler, Kristin Harris, Barbara Jinks, Marissa Underhill, Bettye Hutchins, Linda Haney, and Michelle Downes.

Members absent: Sjhonton Fanner, Mike Ruhl, Clara Garza, Sandra Godino, and

Dr. Harkey called the meeting to order at 11:00am and thanked everyone for attending. Dr. Harkey had previously e-mailed the proposed calendar, THECB mandated common calendar and the MSU calendar for review prior to the meeting. He noted the mandated common calendar dates from the THECB has added new wording stating that school has to start within seven (7) days of the date posted.

Fall 2015: Faculty/Staff Development will be August 15th. Classes will be on August 22, 2016. Sports Day will be Thursday, October 13, 2016 separating Fall I and Fall II. Thanksgiving holiday will be the 23rd – 26th of November. Finals will be December 3rd & 5th-9th. This will leave one week between the last day of finals and the first day of Christmas break, which will be December 17th until January 2nd.

Spring 2016: Faculty/Staff Development will be January 9th. Spring classes will begin, January 17, 2017 which is the Tuesday following Martin Luther King Jr. Holiday. In order to use spring break as the dividing date between the Spring I and Spring II 8 week semesters, Spring break will be scheduled March 13th to March 18th. Finals will be May 6th and 8th-12th. Dr. Harkey added Fridays to the final exam dates for “make-up day” purposes. There is time for a May Mini so those dates were put in as an option. Graduation will be May 13, 2017.

Summer 2016: It was decided to begin summer classes on May 30, 2016. Summer I finals will be June 28th and 29th. Summer II classes will begin on July 3rd with Summer II Finals being held August 2nd & 3rd.

Moving up the beginning of summer classes will allow a full week between summer and fall. It will also allow the 2017-2018 Christmas break to begin before December 22nd. A discussion was held about important dates on the 2017-2018 calendar.

A motion was made to send the proposed calendar to the next board meeting for review, seconded and the motion passed unanimously.

There being no further business, Dr. Harkey adjourned the meeting at 11:35 am.